



# OREGON HISTORY MUSEUM

AT THE OREGON HISTORICAL SOCIETY

## Application for Assistance of Bus Fees To Bittersweet Harvest Exhibition

Name of School: \_\_\_\_\_

Grade Levels: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Contact: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Contact E-Mail address: \_\_\_\_\_

Date requested for tour \_\_\_\_\_ Date application sent \_\_\_\_\_ You may fax it to  
503.221.2035 or send it as an attachment to [Gloria.Rasmussen@OHS.Org](mailto:Gloria.Rasmussen@OHS.Org)

Number of students coming for a tour \_\_\_\_\_

The Oregon Historical Society can pay for the buses only **after the tour**. Schools are responsible for making their own transportation arrangements. In order to ensure payment, the Oregon Historical Society must receive a copy of the transportation company invoice, no later than 45 days after the event for reimbursement along with a **signed W9 form** for the school district. The maximum amount for bus transportation to guided school tours that the Oregon Historical Society will pay is based on mileage. For schools located **within 50** miles of the Oregon Historical Society the maximum allowed per visit is **\$200.00**. The maximum amount for schools located **over 50** miles from the Oregon Historical Society per visit is **\$300.00**. Funds are limited and are available until depleted.

Date application received \_\_\_\_\_

Date & Amount confirmed \_\_\_\_\_