



## Application for Assistance for School Tour Admission & Transportation Costs

Name of School: \_\_\_\_\_

Grade Levels: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Contact: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Contact E-Mail address: \_\_\_\_\_

Does School Receive Title One Funds?

YES  NO

Percentage of students served by free and reduced lunches? \_\_\_\_\_

\*\*\*Please note: The percent of students served must exceed **55%** to qualify for assistance.

Date requested for tour \_\_\_\_\_ Date application sent \_\_\_\_\_ \*\*\*The application must be received one month prior to the tour. You may fax it. 503.221.2035 or send it as an attachment to [Gloria.Rasmussen@OHS.Org](mailto:Gloria.Rasmussen@OHS.Org)

Number of students coming for a tour \_\_\_\_\_ Name of Tour requested \_\_\_\_\_

The admission price for students on a guided school tour is \$3.50 each. Please state the amount of funding per student you require: \_\_\_\_\_

Do you need assistance for transportation costs?  Yes  No

The Oregon Historical Society can pay for the buses only **after the tour**. Schools are responsible for making their own transportation arrangements. In order to ensure payment, the Oregon Historical Society must receive a copy of the transportation company invoice, no later than 45 days after the event for reimbursement. The maximum amount that the Oregon Historical Society will pay for a bus per school is \$175.00.

Date application received \_\_\_\_\_

Date & Amount confirmed \_\_\_\_\_