



THE OREGON
HISTORICAL
SOCIETY
FOUNDED 1898

Application for Assistance for School Tour Admission & Transportation Costs

Name of School: _____

Grade Levels: _____

Address: _____

Name of Contact: _____

Contact Phone Number: _____

Contact E-Mail address: _____

Does School Receive Title One Funds?
 YES NO

Percentage of students served by free and reduced lunches? _____

***Please note: The percent of students served must exceed **55%** to qualify for assistance.

Date requested for tour _____ Date application sent _____ ***The application must be received one month prior to the tour. You may fax it. 503.221.2035 or send it as an attachment to Gloria.Rasmussen@OHS.Org

Number of students coming for a tour _____ Name of Tour requested _____

The admission price for students on a guided school tour is \$3.50 each. Please state the amount of funding per student you require: _____

Do you need assistance for transportation costs? Yes No

The Oregon Historical Society can pay for the buses only **after the tour**. Schools are responsible for making their own transportation arrangements. In order to ensure payment, the Oregon Historical Society must receive a copy of the transportation company invoice, no later than 45 days after the event for reimbursement. The maximum amount for bus transportation to guided school tours that the Oregon Historical Society will pay in a school year is based on mileage. For schools located **within 50** miles of the Oregon Historical Society the maximum allowed is **\$200.00**. The maximum amount for schools located **over 50** miles from the Oregon Historical Society is **\$300.00**. Funds are limited and are available until depleted.

Date application received _____

Date & Amount confirmed _____